



# 2017 CST-CTRMS Joint Scientific Meeting

## Sep.26-29,2017| Halifax, Nova Scotia

## **Abstract Submission Guidelines**

- The abstract submissions open February 24, 2017 and will close on May 8th, 11:59:59PM ET.
- There is no fee for submitting an abstract.
- All abstracts are to be received electronically. Paper or faxed submissions will not be accepted.
- Each abstract submitter must have an existing CST member profile or if a non-CST Member, create a Guest account to submit an abstract.

Note: If you submitted an abstract to the 2016 Scientific Meeting, you may use the same abstract account to submit for 2017.

- The abstract submitter will be considered as the primary author of the abstract.
- Submissions from Trainees, must include Supervisor's name and Supervisor's email address.
- It is the responsibility of the submitter to proofread the abstract submission and correct any errors prior to the abstract close date.
- An abstract submission may be revised online up until the abstract close date.
- Once the abstract deadline has passed, all requests for withdrawal must be submitted in writing by email to <u>admin@cst-transplant.ca</u> no later than June 30, 2017.

## **Abstract Formatting**

- Co-Authors' first name, last name and affiliation must be provided.
- The abstract must be organized in a structured format with sections for Background, Methods, Results and Conclusion and may not exceed 300 words in total.
- Do NOT include institutions in the abstract title, body or in the attachments to ensure a blinded review process.
- Prior to submission, the abstract submitter must ensure the abstract and all contents, including attachments fit on a single 8.5 x 11-page size.
- Minimum font size allowance is: 10 point
- Minimum Margin allowance is: Top 1", Bottom: 0.5", Left: 1", Right: 1"

#### **File Attachments**

- Up to a total of three (3) Figures, Images, Tables and/or Charts may be included in JPEG, PDF or PNG format.
- Each image, figure, table and/or chart must be legible.
- Each file size cannot exceed more than 3 Megabytes per file.

#### **Abstract System Information and Content Help**

• The abstract submitter must provide all of the following information (listed with possible options):

Field Name	Options	Description
Abstract Organization	CST CTRMS	Identify the organization the abstract is being submitted to
Abstract Type	Adult Pediatric General	Identify the type of the abstract
Science Type	Basic Clinical	Identify the type of science
Abstract Category	CST CategoriesDonationHeartLiverLungKidney-PancreasOtherCTRMS CategoriesBioengineering and BiomaterialsBone marrow and HematopoieticCardiac CellsCartilage and BoneCell banking and preservationImmunoisolation, encapsulation, extrahepatic sitesEthics in cellular therapies and xenotransplantationGene therapy Islet cells Liver cells Neural cellsStem cells and beta cell regenerationTissue and cell culture/expansion platform technologiesTransdifferentiation, Tissue reprogramming and regeneration	Identify if the abstract applies to a specific area

	Tolerance Xenotransplantation	
Submission	Oral only Poster only Both	Identify if the submission should be considered for an Oral Presentation, Poster Presentation or both
Trainee	Yes – Supervisor Name and Email No	Identify if the submission is from a Trainee. If Yes, provide the Supervisor's Name and Supervisor's Email
Abstract Title		Provide the title of the abstract
Co-Authors and Co-Author Affiliations		Provide abstract Co-authors and their affiliations
Abstract Body		Provide Abstract text in a structured format with a Background, Methods, Results and Conclusion and is limited to no more than 300 words in total.
Abstract Attachment 1		Each image, figure, table and/or chart must be legible. File size is not to exceed more than 3 Meg per file. Acceptable formats: JPEG, PDF, PNG
Abstract Attachment 2		
Abstract Attachment 3		